

## Job Description: Clinical Lead for e-Learning Anaesthesia

<b>Directorate:</b>	Membership, Media and Development
<b>Reports to:</b>	Head of Content
<b>Accountable to:</b>	Events and Professional Development Committee
<b>Term:</b>	3 years in the first instance, subject to review after each year. Opportunity to reappoint for a further term of 3 years if funding available.
<b>Requirements:</b>	<ul style="list-style-type: none"><li>• College Member in good standing</li><li>• Consultant Anaesthetist / SAS Doctor / Locally employed Doctor</li><li>• Current licence to practice with no restrictions or warnings</li></ul>

### Job Purpose:

The Royal College of Anaesthetists (RCoA) is dedicated to advancing education, training, and learning in anaesthesia, critical care, perioperative, and pain medicine in the UK.

A key aspect of this is through e-Learning, particularly the [e-Learning Anaesthesia](#) (e-LA) programme, which provides free, high-quality content to anaesthetists and NHS staff.

This role focuses on reviewing and developing e-Learning material, coordinating authors, editors, project managers and instructional designers. The Clinical Lead will also align with the RCoA's governance, ensuring the College remains at the forefront of online anaesthetic education through the Membership, Media, and Development Board.

### Key tasks and responsibilities:

#### 1. Content planning, production and review

- Establish a plan, process and infrastructure for the sustainable maintenance of e-LA content on the e-LFH platform and NHSE Learning Hub.
- Develop plans, strategies and proposals for e-Learning innovation.

- Source, appoint and oversee editors and content authors to review and create content.
- Review and sign off completed sessions before they go live.
- Manage clinical questions that arise from authors and instructional designers.
- Manage the review of e-LA (subject to funding approval), including appointing module editors and authors to sessions.
- Oversee and address clinical error reports systematically and promptly.
- Ensure the College's e-learning reflects and is updated in line with the Guidelines for the Provision of Anaesthetic Services (GPAS).

## **2. Liaison with key stakeholders**

- Liaise and work with the current clinical leads in order to become acquainted with all aspects of the College's e-learning provision.
- Regularly report to, and work closely with, the events & professional development committee and Chair to provide advice, guidance and operational support in the delivery of the education strategy and all aspects of the College's e-Learning.
- Work closely with the BJA Education board to ensure maximum collaboration in the delivery of anaesthetic e-learning.
- Regularly attend, and report to, monthly e-Learning project group meetings
- Develop and maintain strong links with College groups such as the College Tutors network, examiners, simulation leads and the Anaesthetists as Educators faculty to continually improve the use of e-LA in anaesthetic training and education.
- Maintain regular email and phone liaison with the e-LfH project manager and RCoA management, on all developmental issues including the sign off of new sessions, the planning of future content and programme reviews.

## **3. Communicating, promotion, and engaging with colleagues**

- Maintain regular contact with RCoA management and administrative staff, on all matters relating to communications and publicising the College's e-learning.
- Attend project meetings. Own actions where appropriate from these meetings.
- Liaise with the College staff about regular content for promotion of e-LA and other RCoA e-Learning content via all social media channels.
- Develop strong working relationships with RCoA external stakeholders including; e-LfH, FICM, FPM and NHS England.

## **Skills, knowledge and experience**

- Member in good standing (including ad Eundem or associate) of the College
- Consultant Anaesthetist / SAS Doctor /Locally employed Doctor
- Current licence to practice with no restrictions or warnings
- Enthusiasm to support trainees in the changing environment of health care education.
- Familiarity with the College's training curriculum as well as alternative pathways.
- Familiarity with methods of appraisal and assessment (including examinations).
- Support of clinical director/ departmental lead.
- Keen interest in medical education and professional development.
- Interest in innovation of education delivery and content creation.