



Royal College of Anaesthetists

Quality Assurance (QA) Lead Job Description and Person Specification

Job Title:	Quality Assurance Lead representative, MTI Leadership Group
Directorate:	Education, Training and Examinations (ETE)
Reporting to:	Deputy Chair of the Global Partnerships Committee (MTI Lead)
Term of Office:	3 years, renewable for a further 3 years. Further extension may be granted at the discretion of the Education, Training and Examinations Board

General Duties and Responsibilities:

- To take an active role in the development and running of the Medical Training Initiative (MTI) scheme in Anaesthesia, Intensive Care Medicine and Pain Medicine
- To provide advice, guidance and support to MTI doctors, MTI Hosts, the Global Partnerships team and external organisations on all issues relating to the MTI.
- To work with the Global Partnerships Team to update and maintain MTI information on the RCoA webpages.
- To engage fully with the activities of the MTI Leadership Group.

Specific Duties and Responsibilities:

- To work with the Global Partnerships team and the MTI doctor representative to design the annual MTI surveys for MTI doctors and MTI Hosts
- To analyse and interpret the results to provide guidance on best practice
- To produce a report of findings from the survey, comparing results to previous years
- To review a selection of 6 monthly reports received for MTI doctors
- To attend as an observer a small number of MTI doctor interviews held by Trusts (these take place virtually)
- To design and implement a process of intervention when quality assurance issues are identified with doctors and posts
- To be Clinical Lead for the MTI Hosts Day (held twice per year)

Person Specification:

Essential:

- Practising consultant and trainer in Anaesthesia or Intensive Care Medicine or Pain Medicine in the NHS.
- A Fellow of the Royal College of Anaesthetists or the Faculty of Intensive Care Medicine or the Faculty of Pain Medicine.
- A demonstrable knowledge of experience and interest in Global Health matters.
- Knowledge of the current CCT programme in Anaesthesia, Intensive Care Medicine and Pain Medicine.
- Experience of supporting International Medical Graduates (IMGs) entering UK practice
- Excellent inter-personal skills.
- Ability to draft and explain complex policy matters for a variety of audiences.
- Ability to commit an average of 3 hours per week to Global Partnerships activities

Desirable:

- Lived experience as an International Medical Graduate (IMG)
- Have previously been a Regional or Deputy Regional Adviser, College Tutor or Programme Director or trainer/ supervisor in anaesthesia, intensive care or pain medicine.

Please be advised that this post is unremunerated but will be subject to the College's expenses claims policy.