#  Research Advisor/Anaesthetist in Training representative

|  |  |
| --- | --- |
| **Role** | GPAS Anaesthetist in training representative (research advisor) Guidelines for the Provision of Anaesthetic Services (GPAS) |
| **Organisation** | The Royal College of Anaesthetists (RCoA) |

## ROLE DESCRIPTION

|  |  |
| --- | --- |
| **Summary** | This role will work in collaboration with the chapter authors and RcoA staff Applicants will have experience of working with multi-professional committees or working groups. Alongside a strong, demonstrated interest in research methods, strong excellent verbal and written skills are required, along with an ability to communicate complex issues to differing audiences. Applicants will ideally have an understanding of guideline development processes, systematic reviews, working in committees and critical appraisal methods. Once appointed, the role holder will work closely with the authors in reviewing literature for inclusion within the chapter |
| **Responsibilities** | The post holder will be supported by the GPAS coordinator who will be responsible for the overall project management, organising meetings and coordinating the logistics of performing evidence reviews and consultations.General* Complete a ‘Declaration of Interests’ form
* Participate in discussion and decision making
* Work with RCoA staff and the authors as required at and between meetings

Literature review support* Work with the research scientist and chapter authors to develop a search strategy including search terms
* Develop criteria against which papers are included or excluded from analysis if required
* Organise and categorise papers found and conduct the ‘second sift’

Developing recommendations and drafting the chapter* Work alongside the chapter authors in order to review and contribute to:
	+ scoping document
	+ the evidence for the chapter recommendations
* Assist the author(s) in developing the recommendations by contributing to reviews of the draft chapter after the initial Chapter Development Group (CDG) meeting, peer review and public consultation stages
 |
| **Conditions (e.g. time commitments, length of appointment)** | Chapter development* The post holder may be required to attend meetings (held on MS Teams) with the individual conducting the literature searches and the chapter authors as necessary.
* The post holder may be required to attend a CDG meeting, which will take place on MS Teams. Reasonable efforts should be made to join the meeting (at least six weeks’ notice will be given where possible).
* All necessary and reasonable expenses will be met by the RCoA.
* Appointment will be for one year, or until the chapter is completed
* The role holder will be acknowledged as a secondary author on the GPAS chapter (listed immediately below the authors on the first page of the document)
 |

## PERSON SPECIFICATION

|  |  |
| --- | --- |
|  | **Essential Criteria** |
| **Experience** | * Experience in anaesthesia or anaesthesia-related healthcare as a practising health professional or experience of health care commissioning (dependant on role in the group)
* Credible level of experience of expert committee work or standards setting work in a relevant setting
* A demonstrated interest in undertaking research in anaesthesia
* Evidenced ability to work to deadlines
 |
| **Skills** | Evidence of excellent verbal and written communication skills |
| **Knowledge** | A detailed knowledge of anaesthesia  |
| **Other** | Clear reasoning for any suggestions made during the chapter development process |