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**Role: Chapter Editor**

**Application process:**

**Closing date: 11 February 2025**

Please read the role description and person specification. If you believe that you are the right person for this role, please submit an abbreviated focused CV (maximum 2 pages) and a short statement (up to 650 words) advising why you would be interested and demonstrating any experience that would be relevant to supporting this work.

Please send your CV and statement to gpas@rcoa.ac.uk by 5pm on Tuesday 11 February 2025.

**About You**

**Experience**

Holder of a post in Anaesthesia or dual ICM/Anaesthesia or equivalent, and able to demonstrate credible level of experience of expert committee work or standards setting work in a relevant setting.

Experience developing guidelines or similar documents.

**Skills**

Evidence of excellent verbal and written communication skills. Ability to manage others in order to deliver work to deadlines.

**Knowledge**

A detailed knowledge of Anaesthesia and specifically Anaesthesia related to the chapter topic.

**Other**

Open to feedback and able to provide sound and tactful reasoning for accepting or rejecting

**About the Role**

Chapter Editors will work in collaboration with the QI Editor assigned to the chapter, College QI Lead, GPAS authors and section writers.

Applicants will have an understanding of QI methodology, along with guideline development and critical appraisal methods.

Successful applicants will have demonstrable experience working in the area of anaesthesia that the section covers. They will have experience of working with multi-professional committees or working groups. Strong interpersonal skills and excellent verbal and written skills are required, along with an ability to communicate complex issues to different audiences.

Once appointed, the Chapter Editors will be responsible for deciding the scope of the chapter, including which topics and standards should be covered by the QI projects in the chapter. They will also assist in identifying/recruiting appropriate section writers, and providing advice to these section writers, where required. They will also edit the sections and approve the final draft. This will require working to publishing deadlines.

**About the College**

The Royal College of Anaesthetists is the professional body responsible for the specialty throughout the UK. We are the third largest medical royal college in the UK by membership. With a combined membership of more than 24,000 Fellows and Members, we ensure the quality of patient care by safeguarding standards in the three specialties of anaesthesia, intensive care and pain medicine.

At RCoA diversity, equality and inclusion is an integral part of our culture so it is important to us that this is reflected in everything that we do. We welcome applications from all individuals irrespective of age, race, gender, sexual orientation, ethnicity, religion or belief, disability, marital status, or parental responsibilities to ensure we actively embrace an inclusive and representative culture that encourages, supports, and celebrates our differences.