

## Theme

You are invited to submit a poster for presentation at Anaesthesia 2025, on **20-22 May**.

If you have worked on a project which addresses the PQIP priorities, please submit a poster for a chance to showcase your work and to win a **£250 voucher of your choice**.

### 1) A quality improvement or research project using PQIP data and/or that addresses one of PQIP's top five priorities for 2024/25

- DrEaMing
- Patient blood management
- Individualised risk assessment including early screening and optimisation
- Diabetes management
- Quality improvement in PQIP

## Eligibility

The competition is open to all healthcare professionals or student healthcare professionals.

## Prize

1st prize: £250 voucher

All accepted posters will be invited to present their poster at the Conference and will be encouraged to submit a short video presentation which will be uploaded on our streaming platform for delegates to view.

The top 5 shortlisted posters will be invited to present as an oral presentation.

All accepted posters will also be published in the British Journal of Anaesthesia Open Access Journal, please see information below for submitting your abstract to them.

## How to enter

- Submit a digital copy of your poster as an attachment to [events@rcoa.ac.uk](mailto:events@rcoa.ac.uk) along with a signed copy of the form below.
- Please follow the poster preparation guidelines on page 2; failure to follow the guidelines could result in disqualification from the competition.
- Please follow abstract preparation guidelines on page 3 for the submission to the BJA Open Access Journal.

## What happens next?

- The closing date for entries will be **23.59 Monday 17 March 2025**.
- A panel of RCoA judges will assess all submissions shortly after the closing date. Authors will be notified by **Monday 14 April** if they have been invited to display their poster at Anaesthesia 2025.
- All accepted posters will be invited to showcase their poster on the virtual platform.
- The selected winner will be given a slot to present their poster during the live programme.
- Authors selected to present their poster will need to book a place at the event in order to display their poster. Please visit <https://www.rcoa.ac.uk/anaesthesia> to book your place (this can be for day one only).

PLEASE COMPLETE AND RETURN WITH YOUR ABSTRACT

I \_\_\_\_\_ (print full name)

certify that the research submitted has not been previously presented at a major meeting or published.

I confirm that all the authors listed support the submission of this abstract to the RCoA.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Note: signatures/electronic signatures are preferred; however typed names in the signature field will be accepted as certification of this statement.

## Poster Preparation Guidelines

### Key information

- Please note that only one author will be invited to present, though it is understood that other individuals may have contributed towards the poster content.
- Previously published work is not eligible. Work that has been presented at hospital, school, or regional meetings will be considered.
- Candidates will be required to pay to attend Anaesthesia 2024 to present their work.

### Poster format:

- digital pptx / jpeg / png format
- landscape (horizontal) orientation
- 16:9 aspect ratio
- there is no word limit but posters should contain between one and five images, tables or graphs.
- we suggest using a presentation format (e.g. Powerpoint or Keynote) or an infographic maker

### Posters must include:

- references; listed and cited as specified by the British Journal of Anaesthesia
- a caption if a figure or picture or table is used
- acknowledgement of sources of funding
- the following statement (if applicable and true): "This study received ethics committee approval or was conducted under the Animal (Scientific Procedures) Act (1986) (include licence numbers) or equivalent"
- a content structure that progresses through: title, authors, institution(s), introduction, methods, results, conclusion, acknowledgements and references.

### Other information:

- the presenting author will receive a certificate of presentation for producing and presenting a poster and may be entitled to claim CPD credits internally. You are advised to liaise with your appraiser. For enquiries regarding RCoA CPD accreditation please contact the CPD Coordinator at [CPD@rcoa.ac.uk](mailto:CPD@rcoa.ac.uk).
- The British Journal of Anaesthesia Open Access Journal will work with us to identify content they wish to publish. For those chosen the publishing fees will be waived. As part of this process, we ask that you submit your work as an abstract to [p.m.hopkins@leeds.ac.uk](mailto:p.m.hopkins@leeds.ac.uk) following the instructions below.

## The British Journal of Anaesthesia Open Access Journal guidelines

We are pleased to be able to provide an opportunity for authors of accepted posters to have an abstract of their work published in BJA Open.

You can view published abstracts of posters presented at Anaesthesia 2022 here:

[https://www.bjaopen.org/issue/S2772-6096\(22\)X0006-3](https://www.bjaopen.org/issue/S2772-6096(22)X0006-3)

If you wish to have an abstract of your poster considered for publication for 2025 you must prepare and submit this according to the following instructions in addition to the submission of the digital copy of your poster.

### Abstract preparation:

Abstracts should be prepared as a single page Word file formatted as follows:

- Paper size: A4
- Margins: all set at 2.5 cm
- Font: Times New Roman 12pt
- Line spacing: single

### The content should include:

- Title
- Authors
- Author affiliations
- Text: separate paragraphs for Introduction, Methods, Results, Conclusion (for case reports use Introduction, Case details, Conclusion).
- One figure or table may be included but it must be embedded within the single page document. Any figure or table must have a legend/caption
- Reference list formatted as follows: 1st author name, et al. Abbreviated journal title year; volume: page numbers, e.g. Rueffert H, et al. Br J Anaesth 2021;126:120-30.
- Funding – acknowledge any sources of external funding that have supported the work.

### Abstract submission (deadline 28 March 2025):

- Please submit abstracts as an email attachment to [p.m.hopkins@leeds.ac.uk](mailto:p.m.hopkins@leeds.ac.uk)
- The subject of the email should be "RCoA Conference Abstract Submission [your name]"
- In the body of the email please provide details of any relevant regulatory & governance approvals for publication of your work.
- Please copy (cc) all authors into the email to confirm that they have approved the submission.