**Role: Director of Digital, Data and Technology**

**Salary: £ 105,000 p.a.**

**Location: Hybrid Working – Remote / London**

**Contract Type: Permanent, Full Time (35 hours)**

**How to Apply**

If you believe that you are the right person for this role, please submit your CV and Cover Letter

to Leanne Timon at ltimon@rcoa.ac.uk by **Tuesday 03 December 2024 at 5pm.**

Please note that the close date could be subject to change depending on the success of the recruitment process. Note: we are not using agencies for this role.

**About You**

We are looking for an experienced digital, data and technology professional who has substantial professional experience in the field. You will have a strong understanding of technology landscape, including data, cyber security, supplier and contract management, web, mobile, applications, collaboration tools, desktop systems, cloud solutions, and devices.

You will be well-versed in applying techniques, frameworks, and standards for technology development, release, maintenance, and support, working effectively with both in-house teams and third-party suppliers. A comprehensive and continually updated understanding of digital transformation trends and user experience, alongside experience in engaging and managing third-party suppliers, is key to this role. You will also demonstrate the ability to foster a culture of continuous improvement in digital, data and technology across all levels of the College.

You will have experience of contributing to a director-level team, and reporting to boards, committees and the CEO. As part of your broad approach senior management, you will be able to contribute to the life of the College as part of the Executive Team, which has responsibility for strategic delivery and team leadership.

Relevant qualifications in design, development, management, and change methodologies such as PRINCE2, Scrum, ITIL, TOGAF, APM, or similar will be beneficial. It would also be desirable if you have experience in the membership, academic, or health sectors, with an understanding of their structures, governance models, and cultural dynamics.

**About the Role**

This is the primary role with responsibility for the delivery and assurance of core digital, data, technology, and related functions at the Royal College of Anaesthetists, at both a strategic and implementation level. The post-holder will report to the College’s CEO, sit on the Executive Team, and contribute across the College via staff engagement and through a range of committees and boards, including the Board of Trustees.

Key to the role are three functions:

1. Ensuring the security and fitness for purpose of College’s digital, data and technology estate.

2. Designing the College’s strategy for digital, data and technology in support of the overall College strategy and overseeing its implementation.

3. Unifying all areas of technology responsibility across the College to ensure product development, processes and operations are aligned as a cohesive whole.

Your duties include, but are not limited to:

• Take a proactive and collaborative approach to working with members of the Council, Board of Trustees and other stakeholders as required.

• Define, develop, lead and champion the College’s digital, data and technology strategy, ensuring that it is user-focused, resilient, sustainable, and demonstrably supporting our objectives and values.

• Ensure procurement achieves value for money and all expenditure supports the attainment of the College’s strategy and charitable aims, drafting business cases and negotiating and managing contracts as appropriate.

• Lead, motivate, and performance manage the IT Team ensuring that they focus on clear objectives, proactive collaboration across the College and wider sector, and are supported in their work.

**The Package**

This is a full-time, permanent position with a competitive employee benefits package, which includes (but is not limited to):

* 34 days of annual leave, plus bank holiday
* Healthcare support through Benenden Health
* Up to 12% pension contribution
* Hybrid and flexible working
* Wellbeing hour once a week
* Cycle to work and employee discounts schemes
* Training and development opportunities
* Access to Mental Health First Aiders and Employee Assistance Programmes

**About the College**

The Royal College of Anaesthetists is the professional body responsible for the specialty throughout the UK. We are the third largest medical royal college in the UK by membership. With a combined membership of more than 24,000 Fellows and Members, we ensure the quality of patient care by safeguarding standards in the three specialties of anaesthesia, intensive care and pain medicine.

At RCoA diversity, equality and inclusion is an integral part of our culture so it is important to us that this is reflected in everything that we do. We welcome applications from all individuals irrespective of age, race, gender, sexual orientation, ethnicity, religion or belief, disability, marital status, or parental responsibilities to ensure we actively embrace an inclusive and representative culture that encourages, supports, and celebrates our differences.

Unfortunately, due to the volume of applications, we are unable to provide detailed feedback to candidates on their application. Only short-listed applicants will be contacted after the closing date. Please note that the closing date is subject to change.

If you have any questions or would like more information about this opportunity, please contact: ltimon@rcoa.ac.uk