**Job Title:** National Emergency Laparotomy Audit (NELA) Surgical Lead

**Directorate:** Clinical Quality & Research

**Responsible to:** Professionally responsible to the Chair of the National Emergency Laparotomy Project Team

Managerially responsible to the Director of Clinical Quality & Research

**Main function: To provide surgical leadership to, and drive further development of, the National Emergency Laparotomy Audit**

**Key relationships:** RCoA Director of Clinical Quality & Research; Chair, NELA Project Team; NELA Project Board; NELA Clinical Reference Group; RCoA Administrative Team, specifically RCoA Research Manager, RCoA Audit & Research Administrator; RCoA College Council

SPECIFIC DUTIES AND RESPONSIBILITIES

**Provide overall surgical leadership and direction to the NELA Project**

* Providing a surgical perspective for the NELA Patient Audit reports (Main Report, Lay Report, Executive Summary, Press Release)
* Working with the Data Analyst and Statistician to provide surgery specific input and advice in the analyses of data
* Writing and editing drafts of chapters for the audit reports as directed by the Chair of the Project Team, with particular emphasis on specific surgical issues
* Completing some surgery focused analyses of the NELA Patient Audit data to generate some surgery focussed papers
* Providing guidance and oversight for the NoLap workstream
* Attending NELA Project Team, Clinical Reference Group, and Project Board meetings, and other meetings as required
* Providing timely surgical assistance and advice to the NELA Helpdesk for audit queries generated by participating units
* Reviewing requests for data access and liaising with HQIP to facilitate secondary analysis of NELA data
* Supervise NELA fellows as appropriate, providing advice and guidance to their projects
* Any other duties which do not change the nature of the post, as may be determined by the NELA Project Team in response to contractual developments and needs.

**Remuneration**

There is no direct payment for the role. The post is supported by the cost of 1 period of professional activity (1 PA) per week, back-filled to the post-holder’s employing trust, in order to enable the post-holder to dedicate a minimum of 4 hours per week to the work.  It is anticipated that the workload of the project will fluctuate and the post-holder will need to be able to be flexible enough to dedicate considerably greater amounts of time to the project when this is required.

**Period of commencement and operation**

The post-holder will commence their duties no later than 11th November 2024 for an initial period of service until 30 November 2025. Possibility to extend based on contract extension.

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| **EDUCATIONAL REQUIREMENTS** |
| **Essential** |
| Holder of a substantive consultant post in General Surgery or a related surgical discipline |
| **EXPERIENCE** |
| **Essential** |
| Evidence and experience of successfully leading a large team at local level |
| Able to demonstrate engagement in NELA at local level |
| Clinical practice involving care of patients undergoing emergency laparotomy |
| Track record of delivering complex projects to time, cost and quality |
| Experience of authoring, editing and producing documents/other publications |
| Ability to engage clinicians in consultative work |
| Experience of speaking at local and regional meetings |
| Credible level of experience of Committee work |
| **Desirable** |
| Demonstrable experience with data and research governance |
| Demonstrate successful experience of leading a large team at regional or national level |
| Able to demonstrate engagement in NELA at regional or national level |
| Media training/direct experience of interacting with the media |
| Experience of speaking at National meetings |
| **SKILLS AND KNOWLEDGE** |
| **Essential** |
| Ability to communicate effectively to a range of audiences via different means |
| Able to demonstrate an understanding of how NELA fits with national priorities |
| **Desirable** |
| Able to supervise Fellows/trainees undertaking higher degrees |
| **PERSONAL ATTRIBUTES** |
| **Essential** |
| Approachable, friendly manner |
| Hardworking, punctual, conscientious and thorough |
| Have a natural aspiration to further the development of NELA |
| Ability to work flexibly (with approval of local support) and independently under pressure and within deadlines |
| Good interpersonal skills in dealing with clinicians, other healthcare workers, managers, College staff and patient representatives |
| Comfortable dealing with complex issues and direction setting |
| Good IT skills |
| **ORGANISATIONAL COMMITMENT** |
| Must have support of employing Trust or University |