

## Theme

You are invited to submit a poster for presentation at Winter Symposium 2024, on **21 – 22 November**. Winning entries will be selected to showcase their work to the audience in a quick-fire 5-minute session.

This year's theme is "**Audits and initiatives to avoid cancellation on the day of surgery**".

If you have worked on a project which falls into any of these categories, please submit a poster for a chance to showcase your work and to win a **£50 Gift voucher**.

## Eligibility

The competition is open to foundation medical students, trainees, non-trainees, SAS Doctors and consultant anaesthetists.

## Prize

1<sup>st</sup> prize: £50 Gift voucher

2<sup>nd</sup> prize: £25 Gift voucher

3<sup>rd</sup> prize: £10 Gift voucher

Three winning entries will be chosen to give a 10-minute quick-fire presentation on their poster to an audience of over 250 attending both online and in-person. The top entry will be announced at the end of this quick-fire session. The top 3 entries will have free entry to the conference on the day of the presentation.

## How to enter

- Submit a digital copy of your poster as an attachment to [events@rcoa.ac.uk](mailto:events@rcoa.ac.uk) along with a signed copy of the form below.
- Please follow the poster preparation guidelines on page 2; failure to follow the guidelines could result in disqualification from the competition.

## What happens next?

- The closing date for entries will be 23.59 Monday 21 October 2024. A panel of RCoA judges will assess all submissions shortly after the closing date. Authors will be notified **as soon as possible** if they have been invited to display their poster at Winter Symposium 2024.
- All accepted posters will be invited to showcase their poster on the virtual platform.
- The three selected winners will be given a slot to present their poster during the live programme.
- Authors selected to present their poster will need to book a place at the event in order to display their poster. Please visit <https://www.rcoa.ac.uk/events/winter-symposium-2024> to book your place (this can be for day one only).

PLEASE COMPLETE AND RETURN WITH YOUR POSTER

I \_\_\_\_\_ (print full name)

certify that the research submitted has not been previously presented at a major meeting or published.

I confirm that all the authors listed support the submission of this poster to the RCoA.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Note: signatures/electronic signatures are preferred; however typed names in the signature field will be accepted as certification of this statement.

## Poster Preparation Guidelines

### Key information

- Please note that only one author will be invited to present, though it is understood that other individuals may have contributed towards the poster content.
- Previously published work or work that has already been presented at a national meeting will not be considered for presentation. Work that has been presented at hospital, school, or regional meetings will be considered.
- Candidates will be required to pay to attend **Winter Symposium** to present their work.

### Poster format:

- digital PowerPoint
- landscape (horizontal) orientation
- 16:9 aspect ratio
- there is no word limit, but posters should contain between one and five images, tables or graphs.
- we suggest using a presentation format (e.g., PowerPoint or Keynote) or an infographic maker.

### Posters must include:

- references; listed and cited as specified by the British Journal of Anaesthesia
- a caption if a figure or picture or table is used.
- acknowledgement of sources of funding
- the following statement (if applicable and true): "This study received ethics committee approval or was conducted under the Animal (Scientific Procedures) Act (1986) (include licence numbers) or equivalent".
- a content structure that progresses through title, authors, institution(s), introduction, methods, results, conclusion, acknowledgements and references.

### Other information:

- the presenting author will receive a certificate of presentation for producing and presenting a poster and may be entitled to claim CPD credits internally. You are advised to liaise with your appraiser. For enquiries regarding RCoA CPD accreditation please contact the CPD Coordinator at [CPD@rcoa.ac.uk](mailto:CPD@rcoa.ac.uk).