



Royal College of Anaesthetists

JOB DESCRIPTION – Medical Training Initiative (MTI) Doctor Representative, MTI Leadership Group

Job Title: Medical Training Initiative Doctor Representative, Medical Training Initiative Leadership Group

Directorate: Education, Training and Examinations (ETE), International Training team

Responsible to: Chair of the MTI Leadership Group

Accountable to: RCoA Training, Curriculum and Assessment Committee

THE PURPOSE

The purpose of the College Tutor Representative on the MTI Leadership Group is to take an active role in the development and running of the MTI scheme in Anaesthesia, Intensive Care Medicine, and Pain Medicine.

DUTIES AND RESPONSIBILITIES

- To represent the views of College MTI sponsored doctors
- To solicit feedback from current College MTI sponsored doctors
- To engage fully with the activities of the MTI Leadership Group
- To work with the International Training team to update and maintain MTI information on the College website
- To work with the MTI Leadership Group Quality Assurance Lead to design the annual surveys of MTI doctors and hosts
- To work with the MTI Leadership Group Quality Assurance Lead to draft reports highlighting the findings of the surveys and comparison to previous surveys
- To give full and fair consideration to equality and diversity whilst ensuring that the integrity of the MTI scheme is upheld
- To uphold the vision and values of the RCoA
- To draw any matter of concern to the attention of the Chair of the MTI Leadership Group.

COMMITMENT

The role holder will be expected to commit to at least four meetings per year and more frequently if the workload so requires. The role holder will also be expected to commit an average of three hours per week to International Training activities.

The normal term of office will be one year, whilst the representative is undertaking the MTI placement), renewable for a further one year. Further extension may be granted at the discretion of the Chair of the MTI Leadership Group, in line with the representative's Home Office visa.



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PERSON SPECIFICATION – Medical Training Initiative (MTI) Doctor Representative, MTI Leadership Group

| Professional Requirements |
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| Essential |
| Appointed to a College MTI sponsored post in the NHS |
| Completion of a minimum of six months in a College MTI sponsored post in the NHS, at the time of appointment to the MTI Leadership Group |
| Undertaking a College MTI sponsored post in the NHS for the entirety of tenure on the MTI Leadership Group |
| Associate Member of the Royal College of Anaesthetists in good standing |
| Possession of full GMC registration, without limitation |
| Desirable |
| Minimum of 12 months remaining in a College MTI sponsored post in the NHS |
| Personal Attributes |
| Essential |
| Highly self-motivated |
| Meticulous attention to detail |
| Team player |
| Demonstration of courtesy, fairness and non-discrimination to applicants and fellow group members |
| Ability to form excellent working relationships |
| Friendly and consultative attitude |

EXPENSES

This post is unremunerated. However, the reasonable travel, accommodation and subsistence expenses of those invited to attend MTI Leadership Group meetings shall be met in accordance with published College guidance, if required. Those attending meetings as representatives of external organisations will not be offered expenses except with the Chair of the MTI Leadership Group and Director's prior knowledge and approval.