



Royal College of Anaesthetists

JOB DESCRIPTION – Anaesthesia Representative, Medical Training Initiative (MTI) Leadership Group

Job Title: Anaesthesia Representative, Medical Training Initiative (MTI) Leadership Group

Directorate: Education, Training and Examinations (ETE), International Training team

Responsible to: Chair of the MTI Leadership Group

Accountable to: RCoA Training, Curriculum and Assessment Committee

THE PURPOSE

The purpose of the Anaesthesia Representative on the MTI Leadership Group is to take an active role in the development and running of the MTI scheme in Anaesthesia, Intensive Care Medicine, and Pain Medicine.

DUTIES AND RESPONSIBILITIES

- To provide advice, guidance and support to MTI doctors, MTI Hosts, the International Training team, and external organisations on all issues relating to the MTI scheme
- To engage fully with the activities of the MTI Leadership Group
- To actively participate in MTI related events
- To review and approve prospective anaesthesia MTI doctor applications
- To review and approve prospective anaesthesia MTI post applications
- To review and approve anaesthesia postgraduate qualifications of applicants
- To work with the International Training team to review processes to ensure they are robust and efficient
- To engage in the continuous development of processes and procedures to support the MTI scheme
- To work with the International Training team to update and maintain MTI information on the College website
- To give full and fair consideration to equality and diversity whilst ensuring that the integrity of the MTI scheme is upheld
- To uphold the vision and values of the RCoA
- To draw any matter of concern to the attention of the Chair of the MTI Leadership Group.

COMMITMENT

The role holder will be expected to commit to at least four meetings per year and more frequently if the workload so requires. The role holder will also be expected to commit an average of three hours per week to International Training activities.

The normal term of office will be three years, renewable for a further three years. Further extension may be granted at the discretion of the Chair of the MTI Leadership Group.



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PERSON SPECIFICATION – Anaesthesia Representative, Medical Training Initiative (MTI) Leadership Group

Professional Requirements
Essential
Practising substantive consultant/SAS grade anaesthetist in the NHS
Member of the Royal College of Anaesthetists in good standing
Possession of full GMC registration, without limitation
Professional/Technical and Occupational Training
Essential
Demonstrable knowledge, experience and interest in international medical graduate training
Equality and diversity training within the last 3 years
Participation in revalidation, annual appraisal and adherence to CPD requirements
Experience
Essential
Active involvement and commitment to education and training
Desirable
Previous experience of supporting international medical graduates entering UK practice
Lived experience as an international medical graduate
Previous experience as a Training Programme Director, Regional Adviser, Deputy Regional Adviser, College Tutor or trainer/supervisor in anaesthesia
Skills and Knowledge
Essential
Excellent written and verbal communication skills
Thorough knowledge of the current CCT programme in anaesthesia
Ability to draft and explain complex policy matters to a variety of audiences
Team player
Demonstration of courtesy, fairness and non-discrimination to applicants and fellow group members
Personal Attributes
Essential
Highly self-motivated
Meticulous attention to detail
Ability to form excellent working relationships
Friendly and consultative attitude

EXPENSES

This post is unremunerated. However, the reasonable travel, accommodation and subsistence expenses of those invited to attend MTI Leadership Group meetings shall be met in accordance with published College guidance, if required. Those attending meetings as representatives of external organisations will not be offered expenses except with the Chair of the MTI Leadership Group and Director's prior knowledge and approval.