**Job Title:** National Emergency Laparotomy Audit (NELA) Chair

**Directorate:** Clinical Quality & Research

**Responsible to:** Professionally responsible to the Director of the RCoA Centre for Research and Improvement (CR&I)

 Managerially responsible to the Director of Clinical Quality & Research

**Main functions: To provide strategic leadership and overall responsibility for the delivery of the National Emergency Laparotomy Audit**

**Key relationships:** Director of RCoA Centre for Research and Improvement;RCoA Director of Clinical Quality & Research; NELA Clinical Leads; NELA Project Board & Chair; NELA Clinical Reference Group; RCoA Administrative Team, specifically RCoA Research Manager, RCoA Data Analyst; Healthcare Quality Improvement Partnership (HQIP); RCoA CR&I Executive Management Board; Clinical Quality & Research Board; NHS England's national clinical director for critical and perioperative care; RCoA College Council; Royal Medical Colleges

**SPECIFIC DUTIES AND RESPONSIBILITIES**

**To lead the strategic development of NELA**

* To develop and maintain strategic position of NELA in delivering improvements in patient care
* To ensure leadership and operational structures are designed and deployed to provide optimal leadership and support for the delivery of NELA’s strategic objectives
* Chair Project Team meetings

**To have overall responsibility for the delivery of the NELA Project**

* To lead the strategic development of NELA
* Overall responsibility for delivery of the NELA project
* To lead communication with external national bodies, eg CQC, NHSE and devolved nations equivalents, Royal Medical Colleges
* To lead the liaison and collaboration with subspecialty groups to maximise NELA outputs and publications
* Liaison with HQIP and Project Board
* To attend NELA Project Team, CRG and Project Board meetings, CR&I Executive Management Board and other meetings as required
* Provide clinical advice for NELA in support of the clinical leadership team
* Contribute to delivery of NELA activity with other Project Team members
* Oversee activities of national clinical NELA leads including those for quality improvement, anaesthesia, and surgery, and others as appointed
* Contribute to retendering applications

**Remuneration**

There is no direct payment for the role. The post is supported by the cost of 1 period of professional activity (1 PA) per week, backfilled to the post-holder’s employing trust, in order to enable the post-holder to dedicate a minimum of 4 hours per week to the work. It is anticipated that the workload of the project will fluctuate, and the post-holder will need to be able to be flexible enough to dedicate considerably greater amounts of time to the project when this is required.

**Period of commencement and operation**

The post-holder will commence their duties no later than 30 09 2024 for an initial period of 14 months (subject to review of performance). There is the possibility to extend subject to contract extension.

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| **EDUCATIONAL REQUIREMENTS** |
| **Essential** |
| Holder of a substantive consultant or SAS post in Anaesthesia, ICM, General Surgery, or Emergency Medicine  |
| **PROFESSIONAL/TECHNICAL AND OCCUPATIONAL TRAINING** |
| **Desirable** |
| Higher Research Degree (MDRes) or PhD or other advanced research training/education |
| **EXPERIENCE** |
| **Essential** |
| Evidence and experience of successfully leading a large team at regional or national level |
| Able to demonstrate engagement in NELA at local or regional level |
| Awareness of wider NHS environment for funding, commissioning and delivery of emergency laparotomy services  |
| Clinical practice involving care of patients undergoing emergency laparotomy |
| Track record of delivering complex projects to time, cost and quality |
| Experience of authoring, editing and producing documents/other publications |
| Ability to engage clinicians in consultative work |
| Experience speaking at local, regional meetings |
| Credible level of experience of Committee work |
| Demonstrable experience of information governance regulations surrounding patient data in an audit or research context |
| **Desirable** |
| Able to demonstrate engagement in NELA at regional or national level |
| Media training/direct experience of interacting with the media |
| Experience speaking at national meetings |
| Experience leading Quality Improvement programmes |
| **SKILLS AND KNOWLEDGE** |
| **Essential** |
| Ability to communicate effectively to a range of audiences via different means |
| Able to demonstrate an understanding of how NELA fits with national priorities |
| **Desirable** |
| Able to supervise Fellows/trainees undertaking higher degrees |
| **PERSONAL ATTRIBUTES** |
| **Essential** |
| Approachable, friendly manner |
| Hardworking, punctual, conscientious and thorough |
| Ability to work flexibly (with approval of local support) and independently under pressure and within deadlines |
| Good interpersonal skills in dealing with clinicians, other healthcare workers, managers, College staff and patient representatives |
| Comfortable dealing with complex issues and direction setting |
| Good IT skills |
| **ORGANISATIONAL COMMITMENT** |
| Must have formal support of employing Trust/Health Board or University for time and remuneration of role |