



JOB DESCRIPTION & PERSON SPECIFICATION

Academic Training Lead, National Institute for Academic Anaesthesia (NIAA)

Post Title: Academic Training Lead, National Institute for Academic Anaesthesia (NIAA)
Responsible to: Managerially responsible to RCoA Director of Clinical Quality & Research
Professionally responsible to the Chair of the Board of the National Institute for Academic Anaesthesia

Main function

To promote and develop training in research for trainees in anaesthesia, perioperative medicine and pain in accordance with the NIAA strategy.

Specific duties and responsibilities

This will involve (but not be limited to):

- Oversee the development of the RCoA curriculum for training in research, in conjunction with the RCoA Training committee and the NIAA Board (and other individuals as nominated by the NIAA Board)
- Work closely with Trainee Representatives on NIAA Research Council
- Provide support on the annual NIAA Introduction to Academic Anaesthesia Day,
- Work with training programme directors and individual NHS trusts to support the development and quality assurance of NIAA-endorsed academic training posts
- Work with the NIAA funding partners and external organisations to promote and increase the options for trainees to access funding for research degrees (MD(res) and PhD), including (for example) NIHR academic training posts.
- Work with academic (University) leads for NIHR academic clinical fellow and clinical lecturer posts to develop a strategy to promote these opportunities to trainees in APOMP
- Collate and disseminate information about academic training opportunities for trainees in APOMP across the UK (and overseas) including case studies of good practice in academic training
- Support the further development of trainee research networks, including The Research and Audit Federation of Trainees (RAFT) and the development of networks in regions where none currently exist.
- Identifying and accessing resources (financial, human and material) required to further the NIAA's strategic aims with particular reference to academic training
- Developing and managing relationships with stakeholders and partners, particularly trainees, the training committee, and the NIHR
- Regularly reporting to the NIAA Board
- Monitoring and evaluating the NIAA's progress with regard to academic training
- Any other duties which do not change the nature of the post, as may be determined by the board in response to contractual developments and needs
- To uphold the principles of equal opportunities and anti-discriminatory practice in all aspects of work

Term of appointment

This is a fixed term contract for a period of three years with a review throughout this period.

Governance

The NIAA is governed by the NIAA Board, which is accountable to the RCoA trustees, but the Chair is responsible for ensuring the Board formally reports to the Councils/Boards of all four of the NIAA founding partners: the Association of Anaesthetists, the Royal College of Anaesthetists (RCoA), the

British Journal of Anaesthesia (BJA) and the journal *Anaesthesia*.

The RCoA provides estate, managerial and administrative support for the work of the NIAA Board and its meetings and is responsible for the governance and finances of the NIAA.

Line management

The successful candidate will work with the founding and funding partners to fulfil the strategic objectives of the NIAA. The Chair of the NIAA Board will report to the Council of the Royal College of Anaesthetists.

Key relationships

The successful candidate will work closely with the Chair of the NIAA Board, Trainee Representatives on NIAA Research Council, RCoA Training Committee, the Director of the Centre for Research & improvement (CR&I), the RCoA Director of Clinical Quality & Research, the RCoA Head of Research and the NIAA Coordinator.

Administrative support

The NIAA administrative team are based at the Royal College of Anaesthetists. The NIAA Academic Training Lead will be expected to keep in regular contact with the administrative team, including attending meetings with the team at the RCoA and the NIAA Trainee Representatives.

Remuneration

There is no direct remuneration for this role, however all reasonable expenses will be covered by the RCoA.

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EDUCATIONAL REQUIREMENTS

Essential

- Medical Degree or PhD

Desirable

- Higher Research Degree (MD)
- FRCA or equivalent
- CCT or equivalent

PROFESSIONAL/TECHNICAL AND OCCUPATIONAL TRAINING

Essential

- Proven track record of academic publication
- Understanding of the RCoA curriculum for training, in particular those sections relevant to academic training
- Understanding of ethical issues in relation to healthcare research, including training and supervision

SKILLS AND KNOWLEDGE

Essential

- Strong leadership, interpersonal and organisational skills
- Excellent oral and written communication skills
- Practical strategic planning ability
- Well-developed understanding of clinical and academic training options and pathways for anaesthesia and pain trainees
- IT skills (word processing, spreadsheet, database, and presentation packages)
- Excellent presentation skills to enable high quality dissemination of the NIAA's work

EXPERIENCE

Essential

- Direct experience of research delivery
- Direct experience of research supervision
- Evidence of engagement with developing opportunities for research training (e.g. support for trainee research networks, development of local research fellowships)
- Desirable
- Leadership role in training/education (e.g. College tutor)
- Evidence of engagement with NIHR

PERSONAL ATTRIBUTES

Essential

- Be able to commit the necessary time to complete the roles listed in the job description to a high level
- Self-motivated, enthusiastic and driven
- A team worker who is able to plan and achieve aims
- Commitment to deliver and develop NIAA strategy with regard to academic training
- Capability of working to a brief on his/her own initiative