

## Chapter 12

### Guidelines for the Provision of Anaesthesia Services (GPAS)

### Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery

Consultation draft - November 2023



# Chapter 12

## Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery 2024

### 1 **Declarations of interest**

2 All chapter development group (CDG) members, stakeholders and external peer reviewers were  
3 asked to declare any pecuniary or non-pecuniary conflict of interest, in line with the guidelines for  
4 the provision of anaesthetic services (GPAS) conflict of interest policy as described in the GPAS  
5 chapter development process document.

6  
7 The nature of the involvement in all declarations made was not determined as being a risk to the  
8 transparency or impartiality of the chapter development. Where a member was conflicted in  
9 relation to a particular piece of evidence they were asked to declare this and then if necessary,  
10 removed themselves from the discussion of that particular piece of evidence and any  
11 recommendation pertaining to it.

### 12 **Medico-legal implications of GPAS guidelines**

13 *GPAS guidelines are not intended to be construed or to serve as a standard of clinical care.*  
14 *Standards of care are determined on the basis of all clinical data available for an individual case*  
15 *and are subject to change as scientific knowledge and technology advance and patterns of care*  
16 *evolve. Adherence to guideline recommendations will not ensure successful outcome in every*  
17 *case, nor should they be construed as including all proper methods of care or excluding other*  
18 *acceptable methods of care aimed at the same results. The ultimate judgement must be made by*  
19 *the appropriate healthcare professional(s) responsible for clinical decisions regarding a particular*  
20 *clinical procedure or treatment plan. This judgement should only be arrived at following discussion*  
21 *of the options with the patient, covering the diagnostic and treatment choices available. It is*  
22 *advised, however, that significant departures from the national guideline or any local guidelines*  
23 *derived from it should be fully documented in the patient's case notes at the time the relevant*  
24 *decision is taken.*

### 25 **Promoting equality and addressing health inequalities**

26 The Royal College of Anaesthetists is committed to promoting equality and addressing health  
27 inequalities. Throughout the development of these guidelines we have:

- 28 • given due regard to the need to eliminate discrimination, harassment and victimisation,  
29 to advance equality of opportunity, and to foster good relations between people who  
30 share a relevant protected characteristic (as cited under the Equality Act 2010) and  
31 those who do not share it
- 32 • given regard to the need to reduce inequalities between patients in access to, and  
33 outcomes from healthcare services and to ensure services are provided in an integrated  
34 way where this might reduce health inequalities.

### 35 **GPAS guidelines in context**

36 The GPAS documents should be viewed as 'living documents'. The development, implementation  
37 and review of the GPAS guidelines should be seen not as a linear process, but as a cycle of  
38 interdependent activities. These in turn are part of a range of activities to translate evidence into  
39 practice, set standards and promote clinical excellence in patient care.

40  
41 Each of the GPAS chapters should be seen as independent but interlinked documents. Guidelines  
42 on the general provision of anaesthetic services are detailed in the [GPAS Chapter 2: Guidelines for  
43 the Provision of Anaesthesia Services for the Perioperative Care of Elective and Urgent Care  
44 Patients](#).

45

# Chapter 12

## Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery 2024

46 These guidelines apply to all patients who require anaesthesia or sedation, and are under the care  
47 of an anaesthetist. For urgent or immediate emergency interventions, this guidance may need to  
48 be modified as described in [GPAS Chapter 5: Guidelines for the Provision of Emergency](#)  
49 [Anaesthesia](#).

50  
51 The rest of the chapters of GPAS apply only to the population groups and settings outlined in the  
52 'Scope' section of these chapters. They outline guidance that is additional, different or particularly  
53 important to those population groups and settings included in the Scope. Unless otherwise stated  
54 within the chapter, the recommendations outlined in chapters 2–5 still apply.

55 Each chapter will undergo yearly review and will be continuously updated in the light of new  
56 evidence.

57 Guidelines alone will not result in better treatment and care for patients. Local and national  
58 implementation is crucial for changes in practice necessary for improvements in treatment and  
59 patient care.

60

### 61 **Aims and objectives**

62 The objective of this chapter is to promote current best practice for service provision in head and  
63 neck anaesthesia. The guidance is intended for use by anaesthetists with responsibilities for service  
64 delivery and by healthcare managers.

65 This guideline does not comprehensively describe clinical best practice in head and neck  
66 anaesthesia, but is primarily concerned with the requirements for the provision of a safe, effective,  
67 well-led service, which may be delivered by many different acceptable models. The guidance on  
68 provision of head and neck anaesthesia applies to all settings where this is undertaken, regardless  
69 of funding. All age groups are included within the guidance unless otherwise stated, reflecting the  
70 broad nature of this service.

71 A wide range of evidence has been rigorously reviewed during the production of this chapter,  
72 including recommendations from peer reviewed publications and national guidance where  
73 available. However, both the authors and the Chapter Development Group (CDG) agreed that  
74 there is a paucity of level 1 evidence relating to service provision in head and neck anaesthesia. In  
75 some cases, it has been necessary to include recommendations of good practice based on the  
76 clinical experience of the CDG. We hope that this document will act as a stimulus to future  
77 research.

78 The recommendations in this chapter will support the RCoA's Anaesthesia Clinical Services  
79 Accreditation (ACSA) process.

### 80 **Scope**

#### 81 **Target audience**

82 All staff groups working in head and neck surgery, including (but not restricted to) consultant  
83 anaesthetists, staff grade, associate specialist and specialty (SAS) anaesthetists, anaesthetists in  
84 training, operating department practitioners (ODPs)/anaesthetic assistants, and nurses.

#### 85 **Target population**

86 All ages of patients undergoing head and neck surgery.

# Chapter 12

## Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery 2024

### 87 **Healthcare setting**

88 All settings within the hospital in which head and neck surgery are provided.

### 89 **Clinical management**

90 Key components needed to ensure provision of high quality anaesthetic services for head and  
91 neck surgery.

92 Areas of provision considered:

- 93 • levels of provision of service, including (but not restricted to) staffing, equipment, support  
94 services, and facilities
- 95 • areas of special requirement, including paediatric patients, pregnant patients, obese  
96 patients, robotic procedures, and dental care
- 97 • training and education
- 98 • research and audit
- 99 • organisation and administration
- 100 • patient information.

### 101 **Exclusions**

102 Provision of head and neck anaesthesia services by a specialty other than anaesthesia.

103 Clinical issues that will not be covered:

- 104 • clinical guidelines specifying how healthcare professionals should care for patients
- 105 • national level issues.

### 106 **Introduction**

107 Head and neck surgery includes a wide spectrum of surgical interventions, ranging from short  
108 daycase procedures to long and complex operations.<sup>1</sup> The requirements for providing anaesthesia  
109 services for routine head and neck surgery, such as tonsillectomy, will be different to those required  
110 to provide anaesthesia for major or complex surgery. There should be recognition that routine head  
111 and neck surgery may include patients with complex and difficult airways due to disease or  
112 previous treatment.

113 Anaesthesia for surgery of the head and neck includes the disciplines of ear, nose and throat (ENT),  
114 oral and maxillofacial, and dental surgery. A significant proportion of head and neck surgery is of a  
115 routine nature, and much of the service is ideally provided by a dedicated daycase facility.

116 In some instances, such as surgery on the base of the skull and craniofacial surgery, formal  
117 integration with a neurosurgical and plastic surgical service may be required. Owing to the broad  
118 scope of patients requiring anaesthesia for head and neck surgery, multidisciplinary team working  
119 is essential.

120 Conditions that require head and neck surgery affect patients of all ages, and a significant  
121 proportion are children. The treatment of neonates, young children with significant comorbidity,  
122 and children with complex surgical conditions should take place in units with specialist paediatric  
123 facilities, unless immediate emergency care is required prior to transfer to a specialist paediatric  
124 facility.<sup>2</sup> Minor procedures such as dental extractions, the removal of tonsils or adenoid tissue, and  
125 the insertion of grommets can be carried out on children in a general hospital setting.

## Chapter 12

# Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery 2024

126 The indications for head and neck surgery vary widely, from minor infective and inflammatory  
127 disorders to extensive malignant disease. In the latter case, surgical excision and reconstruction,  
128 often using free tissue transfer, requires complex perioperative anaesthetic management.

129 It is common for head and neck surgery to encroach upon the airway or to require changing the  
130 airway during surgery. It is therefore essential that there is close liaison and good teamwork  
131 between theatre teams – surgeons, anaesthetists, anaesthetic assistants, scrub staff and nurses  
132 providing post-operative care, in all cases where a shared airway is planned and undertaken.<sup>1</sup>

133 All dental work requiring general anaesthesia should be performed in a hospital setting.<sup>3</sup> Special  
134 care dentistry often requires additional resources to provide appropriate perioperative care.

### 135 **Recommendations**

136 The grade of evidence and the overall strength of each recommendation are tabulated in  
137 Appendix 1.

### 138 **Staffing requirements**

139 **1.1** A clinical lead (see glossary) for head and neck anaesthesia should be appointed in each  
140 hospital providing anaesthetic services for head and neck surgery.<sup>1,4</sup>

141 **1.2** One or more named senior anaesthetists with appropriate training and expertise, and with an  
142 interest in head and neck surgery, should be responsible for directly or indirectly overseeing  
143 all complex and/or major head and neck procedures.<sup>5</sup> All other regular sessions should have  
144 a named autonomously practicing anaesthetist with appropriate skills assigned to them.<sup>6</sup>

145 **1.3** A Royal College of Anaesthetists/Difficult Airway Society airway lead should be appointed in  
146 all hospitals providing anaesthetic services.<sup>7</sup>

147 **1.4** Where scheduled procedures cannot be accommodated within normal list times,  
148 anaesthesia departments should make arrangements for anaesthetists to be relieved by a  
149 colleague.<sup>8</sup>

150 **1.5** There should be an appropriately trained theatre team including an on-call consultant  
151 anaesthetist 24/7 to provide anaesthesia for emergency head and neck surgery in head and  
152 neck cancer centres and in hospitals with an emergency department (ED).<sup>9</sup>

153 **1.6** Consideration should be given to identifying anaesthetists with advanced airway experience  
154 to support colleagues providing care to patients with complex airway emergencies.

155 **1.7** Patients who have had a recent tracheostomy or airway surgery returning to a general ward,  
156 should be cared for by adequate levels of nursing staff who are skilled in the care of the  
157 surgical airway and be aware of the specific risks involved.<sup>4,10,16,23,11</sup>

158 **1.8** Many head and neck cancer patients have significant comorbidities that may require  
159 optimisation prior to surgery. There should be a lead anaesthetist for preoperative assessment  
160 who works closely with an appropriate preoperative assessment team.<sup>12</sup>

161 **1.9** Where Light Amplification by Stimulated Emission of Radiation (LASER) surgery to the head  
162 and neck is performed staff must be appropriately trained in its safe use.<sup>13,14</sup> A LASER  
163 protection advisor (LPA) should be consulted or appointed according to devolved

# Chapter 12

## Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery 2024

164 administration or local authority regulations, and a local safety officer and/or an operational  
165 LASER protection supervisor (LPS) appointed according to local advice from the LPA.<sup>15</sup>

166 1.10 Nursing and theatre staff trained to manage patients with a tracheostomy should be  
167 available in recovery areas of hospitals.<sup>16,11</sup>

168 1.11 Recovery facilities should be staffed and have appropriate anaesthetic support until the  
169 patient meets the agreed discharge criteria.<sup>35</sup>

170

## 171 2 Equipment, services and facilities

### 172 Equipment

173 2.1 Many patients with intraoral malignancy, craniofacial disorders and traumatic facial injuries  
174 present with a predicted difficult intubation. There should be a full range of equipment  
175 relating to the management of the anticipated difficult airway available within the theatre  
176 suite.

177 2.2 The following equipment should also be available; videolaryngoscopy, tracheal intubation,  
178 high-flow nasal oxygen therapy (HFNO), and equipment to perform emergency front of neck  
179 access (eFONA).<sup>17,18,19</sup>

180 2.3 Devices suitable to administer total intravenous anaesthesia (TIVA) should be available where  
181 shared airway cases are undertaken and are essential when tubeless field techniques are  
182 employed ie jet ventilation and transnasal humidified rapid-insufflation ventilatory exchange  
183 (THRIVE).<sup>20</sup>

184 2.4 An adequate range of tracheostomy tubes, including adjustable flange tubes with inner  
185 tubes, should be stocked and standardised within the hospital.<sup>11,16</sup>

186 2.5 The use of LASERs during head and neck surgery is common. Where LASERs are in use, the  
187 correct safeguards, in accordance with BS EN 60825, must be in place.<sup>13</sup> LASER proof blinds or  
188 barriers should be used to cover theatre door windows and LASER warning systems must be  
189 provided. The appropriate wavelength specific protective eye goggles must be worn.<sup>15,21</sup>

190 2.6 When undertaking specialist techniques, such as high frequency jet ventilation in  
191 laryngotracheal surgery, the appropriate equipment and training to safely undertake this  
192 should be available.

193 2.7 Nasendoscopy equipment should be available at all times to aid the identification of the  
194 difficult airway and to enable advance planning for anticipated problems.<sup>1,7</sup>

195 2.7 When transferring patients requiring postoperative care in a critical care facility additional  
196 equipment should be available. This should include portable non-invasive and invasive  
197 monitoring, emergency transfer packs, portable ventilators, and end tidal CO<sub>2</sub> monitoring.<sup>7,22</sup>

198 2.8 Any clinical area caring for patients with a tracheostomy should provide the recommended  
199 bedside equipment and the locally 'immediately available' emergency equipment, as  
200 indicated in the UK National Tracheostomy Safety Project Guide.<sup>11,23</sup>

## Chapter 12

# Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery 2024

201 2.9 The use of bedhead signage to indicate which patients are not suitable for facially applied  
202 bag-mask ventilation and/or oral intubation in the event of emergencies is advised.<sup>23</sup>

203 2.10 Throat packs are no longer recommended for routine insertion, but should their use be  
204 judged necessary a protocol governing their use and removal should exist.<sup>24</sup>

### 205 Support services

206 2.11 Patients awaiting complex head and neck surgery (for benign or malignant pathology), or  
207 with significant comorbidities, should be seen in the preassessment clinic by an experienced  
208 anaesthetist who ideally will be involved in their perioperative pathway. This should take  
209 place at the earliest possible opportunity in order to maximise time available for optimisation  
210 and shared decision making.<sup>25</sup>

211 2.12 Short- and long-term outcomes in head and neck cancer patients can be improved by using  
212 the teachable moment to trigger positive lifestyle changes.<sup>26</sup> The preoperative assessment  
213 clinic should be used as an opportunity to:<sup>27</sup>

- 214 • assess and discuss perioperative risk and plan clinical care accordingly
- 215 • screen for and optimise comorbidities such as anaemia, diabetes and frailty
- 216 • support patients to make changes around smoking cessation, alcohol reduction, nutrition  
217 and exercise with access to the appropriate support services (e.g. dietetics, smoking  
218 cessation services)

219 2.13 Access to radiological imaging should be available preoperatively to aid in the identification  
220 and management of the difficult airway.

221 2.14 Where major head and neck surgery is performed, there may be a regular requirement for  
222 elective level 2 and level 3 critical care facilities. This should be available in the same hospital  
223 for those trusts or boards providing complex reconstructive procedures.<sup>5</sup>

224 2.15 When the postoperative destination is a level 2 critical care unit, patients should remain in the  
225 postoperative care unit until they meet discharge criteria, including having regained a  
226 sufficient level of consciousness.

227 2.16 When fiberoptic scopes are used in head and neck surgery, the general principles for scope  
228 decontamination, as outlined by the Department of Health (or equivalent in the devolved  
229 nations), must be followed.<sup>28</sup>

230

### 231 Facilities

232 2.17 Facilities should be available, or transfer arrangements should be in place to allow for the  
233 overnight admission of patients who cannot be treated as day cases and for those patients  
234 who require unanticipated admission to hospital.

235 2.18 Wherever possible, patients who have undergone airway related surgery should be cared for  
236 in the early postoperative period on a dedicated head and neck surgery ward with  
237 adequate levels of medical and nursing staff who are familiar with the recognition and  
238 management of airway related problems.<sup>4,10</sup>

# Chapter 12

## Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery 2024

239 2.19 Patients presenting with impending airway obstruction may need emergency airway  
240 intervention and surgery. The ability to provide this service dictates that an appropriately  
241 staffed and equipped theatre be available 24/7.

242 2.20 The location of the head and neck ward should ideally facilitate a rapid return to theatre  
243 should the need arise, since postoperative airway complications can occur following even  
244 minor surgical procedures. Consideration should be given to the proximity between head  
245 and neck wards, theatre, and critical care facilities when planning head and neck services.

246

### 247 3 Areas of special requirement

#### 248 Children

249 Head and neck surgery is performed on a significant number of children. General  
250 recommendations for the provision of anaesthetic services for children and young people are  
251 described in chapter 10.<sup>2</sup>

252 3.1 The treatment of neonates, young children with significant comorbidity and children with  
253 complex surgical conditions should be provided in specialist paediatric facilities, unless  
254 immediate emergency care is required prior to transfer to a specialist paediatric unit.

255 3.2 In an emergency situation involving a child requiring anaesthesia for an airway or head and  
256 neck procedure, the most experienced available anaesthetist and surgeon would be  
257 expected to provide life-saving care when transfer to a specialist facility is not feasible.

258 3.3 Simple procedures such as dental extractions, tonsillectomy and adenoidectomy, and the  
259 insertion of grommets are examples of surgery suitable to be performed in a general hospital  
260 setting.

#### 261 Pregnant patients

262 Recommendations for the provision of anaesthesia for non-obstetric surgery in pregnant patients  
263 can be found in chapter 5.<sup>9</sup>

264 3.4 Where possible surgery should be postponed until after delivery. If this is not possible, for  
265 example in cases of head and neck cancer, a multidisciplinary team approach is highly  
266 recommended, typically involving anaesthetists, surgeons, oncologists, obstetricians,  
267 midwives and paediatricians and, in cases of thyroid malignancy, endocrinologists.

#### 268 Obstructive sleep apnoea

269 There is an inherent risk of increased morbidity and mortality related to anaesthesia and obstructive  
270 sleep apnoea (OSA). This risk may be increased in head and neck surgery. When providing head  
271 and neck anaesthesia services for adult patients with known (OSA)/or a STOP-Bang score  $\geq 3$   
272 (intermediate to high risk for OSA) the following recommendations may need to be considered.<sup>29,30</sup>

273 3.5 Sleep studies and a trial of continuous positive airway pressure (CPAP) are recommended or  
274 should be considered, where possible, prior to elective surgery in order that appropriate  
275 services and planning may be allocated to them.<sup>31</sup>

276 3.6 Postoperative airway issues can occur even following minor surgical procedures, and these  
277 should be anticipated and planned for.<sup>32,33</sup> There may be a need to consider elective  
278 postoperative care in an appropriate critical care unit or a specialist postoperative ward.<sup>34,35</sup>

## Chapter 12

# Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery 2024

### 279 **Obesity**

280 **3.7** When providing head and neck anaesthesia services for morbidly obese patients (BMI  $\geq 40$ ), a  
281 number of special requirements will need to be considered as set out in GPAS chapter 3  
282 (12.43-12.53)<sup>35</sup>

283 **3.8** Obesity hypoventilation syndrome (Pickwickian syndrome) is associated with a higher risk of  
284 perioperative complications than OSA, and this should be given due consideration in obese  
285 patients with or without a STOP-Bang score  $\geq 3$ .<sup>36</sup>

### 286 **Transoral robotic surgery**

287 Transoral robotic procedures (TORS) are currently performed for oropharyngeal cancer and OSA.  
288 These may range from minor resection, for example tongue mucosectomy, to complex resection or  
289 salvage surgery following primary chemoradiotherapy.

290 **3.9** All personnel involved with TORS should be appropriately trained, including knowledge of  
291 how to perform an emergency dedock procedure (see glossary). An emergency dedock  
292 should be regularly rehearsed by the whole theatre team, and discussed as part of the  
293 briefing prior to TORS.

294 **3.10** Consideration should be given to anaesthetic equipment specific for TORS, for example extra  
295 length anaesthetic circuit, patient eye protection, tracheal-tube fixation, LASER safety and  
296 dental protection.

### 297 **Dentistry**

298 **3.11** General anaesthesia for dental procedures should be administered only by anaesthetists in a  
299 hospital setting as defined by the Department of Health report reviewing general anaesthesia  
300 and conscious sedation in primary dental care.<sup>3</sup>

301 **3.12** Guidelines, for example those published by the Association of Paediatric Anaesthetists of  
302 Great Britain and Ireland, should be followed for the management of children referred for  
303 dental extractions under general anaesthesia.<sup>37</sup> Further information on anaesthesia for  
304 community dentistry is available in chapter 7.

305 **3.13** Anaesthetists providing sedation for dental procedures should follow the guidance on safe  
306 sedation published by the Academy of Medical Royal Colleges and Intercollegiate Advisory  
307 Committee on Sedation for Dentistry (IACSD).<sup>38,39</sup>

### 308 **Special care dentistry**

309 Special care dentistry (SCD) is a specialist field of dentistry that provides oral care services for  
310 vulnerable adults with physical, medical, developmental, or cognitive conditions which limit their  
311 ability to receive routine dental care.<sup>40</sup> General anaesthesia for dental procedures forms an  
312 important aspect of SCD, and a close working relationship is needed between the dental team,  
313 the anaesthetist and the other multidisciplinary teams involved. Patients in this vulnerable group  
314 require appropriate access, communication and perioperative care appropriate to their individual  
315 needs.<sup>41</sup>

316 **3.14** Informed consent may not be possible for adults who lack the mental capacity to make  
317 decisions for themselves; such patients should not be asked to sign a consent form if they do  
318 not have the legal capacity to do so. Standard operating procedures must be compliant with  
319 the Mental Capacity Act 2005.<sup>42</sup> A high level of integrity should be maintained, and good  
320 documentation is essential.

## Chapter 12

# Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery 2024

- 321 3.15 A 'best interests' meeting will be needed where an adult (over 16 years old) lacks mental  
322 capacity to make significant decisions for themselves and needs others to make those  
323 decisions on their behalf.<sup>42</sup>
- 324 3.16 Establishing a successful SCD anaesthetic service in hospitals requires suitably trained staff  
325 with an understanding of specific perioperative challenges in this group and with experience  
326 in the management of shared airways.<sup>40</sup>
- 327 **4 Training and education**
- 328 4.1 Patients requiring head and neck procedures should be managed by anaesthetists who  
329 have had an appropriate level of training in this field and who have acquired the relevant  
330 knowledge and skills needed to care for these patients.<sup>43,44</sup>
- 331 4.2 In order to maintain the necessary repertoire of skills, consultant anaesthetists and SAS doctors  
332 providing a head and neck service should have a regular commitment to the specialty, and  
333 adequate time should be made available for them to participate in a range of relevant  
334 continuing medical education activities, including simulation, human factors and team  
335 training.<sup>7,45,46</sup>
- 336 4.3 Where possible, equipment such as monitors, video recorders and airway simulators should  
337 be made available to facilitate anaesthetic education. Time to educate all anaesthetists in  
338 elective, emergency and advanced airway management techniques should be  
339 encouraged.
- 340 4.4 The provision of formal and systematic training should be considered and head and neck  
341 surgery provides an excellent opportunity for training anaesthetists in the use of advanced  
342 methods for airway management and the shared airway, including videolaryngoscopy,  
343 flexible bronchoscopic, and jet and apnoeic oxygenation techniques.
- 344 4.5 All hospitals providing care to tracheostomy patients should have trained staff (medical and  
345 nursing) available to care for these patients. Training should be regularly updated.<sup>11,47</sup>
- 346 4.6 Departments providing head and neck LASER surgery must have staff trained in the safe use  
347 of LASERS and these staff should be available for all LASER cases.<sup>13,14</sup> Training should be  
348 regularly updated, and opportunities made available for education in safe LASER use in the  
349 theatre complex. Staff involved in LASER surgery should be trained in how to reduce the risk  
350 of, and manage, a LASER fire if one should occur.<sup>48</sup>
- 351 **5 Organisation and administration**
- 352 5.1 All theatre staff should participate in the World Health Organization checklist process (or an  
353 appropriate locally agreed process), with reference made to specific airway strategies for  
354 anticipated airway problems and to ensure that all necessary equipment is available.<sup>10</sup>
- 355 5.2 Airway management should be guided by local protocols,<sup>10</sup> including formal adoption of  
356 national guidelines such as Difficult Airway Society awake tracheal intubation, extubation,  
357 paediatric and obstetric guidelines. These protocols should be reviewed and amended when  
358 an increased risk of infectivity during aerosol generating procedures is identified to ensure the  
359 safety of patients as well as their healthcare providers. <sup>17,49,50,51, 52</sup>
- 360 5.3 A multidisciplinary team (MDT) may be required, and this may include plastic, vascular or  
361 neurosurgical surgeons for complex head and neck surgery. Anaesthetists may be required to

## Chapter 12

# Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery 2024

362 attend MDT meetings preoperatively, and this should be included in their job plan if it forms a  
363 regular commitment.

364 5.4 Access to an emergency operating theatre staffed with appropriate personnel should be  
365 available for all cases requiring urgent surgical management, for example obstructed airway  
366 or bleeding tonsil.

367 5.5 A clear referral pathway should exist for the eventuality of patients requiring transfer to a  
368 regional centre.

369 5.6 There should be at least one three-session operating day per week as required, dedicated to  
370 complex head and neck surgery,<sup>5</sup> with provision made for adequate rest breaks.

## 371 6 Financial considerations

372 Part of the methodology used in this chapter in making recommendations is a consideration of the  
373 financial impact for each of the recommendations. Very few of the literature sources from which  
374 these recommendations have been drawn have included financial analysis.

375 The vast majority of the recommendations are not new recommendations, but are a synthesis of  
376 already existing recommendations. The current compliance rates with many of the  
377 recommendations are unknown, and so it is not possible to calculate the financial impact of the  
378 recommendations in this chapter being widely accepted into future practice. It is impossible to  
379 make an overall assessment of the financial impact of these recommendations with the currently  
380 available information.

381 6.1 Airway management equipment, for example videolaryngoscopes, high frequency jet  
382 ventilators, transnasal high-flow humidified oxygen delivery devices and portable ultrasound  
383 machines should be included in annual budget planning and procurement processes.<sup>17</sup>

## 384 7 Research, audit and quality improvement

385 7.1 In addition to routine audit and the reporting of critical incidents, any morbidity relating to  
386 airway management should be presented at departmental clinical governance meetings  
387 and documented for audit purposes.

388 7.2 Head and neck anaesthetists should actively engage and contribute to regional and  
389 national head and neck outcome databases and audit.<sup>5,53</sup>

## 390 Patient information

391 Recommendations on the provision of patient information and consent are comprehensively  
392 described in chapter 2.

393 7.3 As part of a difficult airway follow up, patients should be informed in writing about any  
394 significant airway problem encountered, and be advised to bring it to the attention of  
395 anaesthetists during any future preoperative assessment.

## 396 Implementation support

397 The Anaesthesia Clinical Services Accreditation (ACSA) scheme, run by the RCoA, provides a set of  
398 standards based on the recommendations contained in the GPAS chapters. As part of the scheme,  
399 departments of anaesthesia self-assess against the standards and undertake quality improvement  
400 projects to close the gap. Support is provided by the RCoA in the form of the good practice library,  
401 which shares documents and ideas from other departments on how to meet the standards. Further  
402 advice can be obtained from the ACSA team and department's assigned College guide.

## Chapter 12

# Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery 2024

403 The ACSA standards are regularly reviewed on at least a three yearly basis to ensure that they  
 404 reflect current GPAS recommendations and good practice. This feedback process works both ways  
 405 and the ACSA scheme regularly provides CDGs with comments on the GPAS recommendations,  
 406 based on departments' experience of implementing the recommendations.

407 Further information about the ACSA scheme can be found here: [www.rcoa.ac.uk/safety-standards-quality/anaesthesia-clinical-services-accreditation](http://www.rcoa.ac.uk/safety-standards-quality/anaesthesia-clinical-services-accreditation)  
 408

### 409 Areas for future development

410 Following the systematic review of the evidence, the following areas of research are suggested:

- 411 • national reporting systems
- 412 • the DAS alert card<sup>54</sup>
- 413 • use of virtual preoperative assessment clinics for assessment of long-distance patients in  
 414 tertiary centres
- 415 • provision of a robust preoperative pathway with a view to optimising patients' physiology prior  
 416 to undertaking major head and neck surgery, and an enhanced recovery pathway to  
 417 reduce complications and length of stay.

### 418 Glossary

419 **Head and neck surgery** – for the purpose of this document the term head and neck surgery will  
 420 include ENT, oral and maxillofacial, and dental surgery, unless otherwise stated.

421 **Clinical airway lead** – This role may be undertaken by any senior clinician, SAS or consultant grade  
 422 who has competence, experience and communication skills in the specialist area. They should  
 423 usually have experience in teaching and education relevant to the role, and they should  
 424 participate in quality improvement and CPD (continuous professional development) activities.  
 425 Individuals should be fully supported by their clinical director, and be provided with adequate time  
 426 and resources to allow them to effectively undertake the lead role.

427 **Dedock** – to remove the robot from the patient quickly.

428 **STOP-Bang** – Snoring, Tiredness, Observed apnoea, high blood Pressure (STOP); BMI, Age, Neck  
 429 circumference, and Gender (Bang).

### 430 Abbreviations

AAs	Anaesthesia Associates
ACSA	Anaesthesia Clinical Services Accreditation
BMI	Body mass index
CDG	Chapter Development Group
CPAP	Continuous positive airway pressure
DAS	Difficult Airway Society
EFONA	Emergency front of neck access
ENT	Ear, nose and throat
GPAS	Guidelines for the Provision of Anaesthetic Services
HFNO	High-flow nasal oxygen therapy
LASER	Light amplification by stimulated emission of radiation
LPA	LASER protection advisor
LSO	Local safety officer
LPS	LASER protection supervisor
MDT	Multidisciplinary team
NICE	National Institute for Health and Care Excellence

## Chapter 12

### Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery 2024

OSA	Obstructive sleep apnoea
RCoA	Royal College of Anaesthetists
SCD	Special care dentistry
THRIVE	Transnasal humidified rapid-insufflation ventilatory exchange
TORS	Transoral robotic surgery

431

DRAFT

# Chapter 12

## Guidelines for the Provision of Anaesthesia Services for ENT, Oral Maxillofacial and Dental surgery 2024

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