

## Guidelines for the Provision of Anaesthetic Services Anaesthetists in Training Job Description

<b>Role</b>	Anaesthetists in Training - Chapter Development Group (CDG) members of the Guidelines for the Provision of Anaesthetic Services (GPAS)
<b>Organisation</b>	The Royal College of Anaesthetists (RCoA)

### Role description

<b>Summary</b>	<p>Members of the CDG will work in collaboration with the GPAS authors, GPAS Editor, RCoA guidelines project team and the other members of the CDG.</p> <p>Anaesthetist in Training applicants will be post-FRCA and have a clear commitment and clinical experience in the provision of anaesthesia for the relevant subspeciality.</p> <p>They will have experience of working within multi-professional committees or working groups. They will have strong interpersonal skills and excellent verbal and written skills, plus an ability to communicate complex issues to differing audiences.</p> <p>Applicants will ideally have an understanding of guideline development processes, systematic reviews, working in committees and critical appraisal methods. Once appointed, the CDG members will work with the GPAS authors responsible for reviewing and presenting the guidelines to the CDG.</p>
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>• Review the recommendations within the GPAS chapter and provide feedback</li> <li>• Work collaboratively with the GPAS authors and RCoA guidelines project team as required at and in between meetings</li> <li>• Participate in group discussion and decision making during the CDG meeting.</li> </ul> <p>CDG members will be supported by the RCoA guidelines project team who will be responsible for the overall project management of the guidelines including organising CDG meetings, circulating chapter drafts, collating responses from the CDG and keeping version control of the document.</p>
<b>Conditions (e.g. time commitments, length of appointment)</b>	<p>It is anticipated that you will be required to attend one CDG meeting via Microsoft Teams. Subsequent meetings will take place as necessary, and CDG members are expected to make reasonable efforts to attend these meetings.</p> <p>The majority of correspondence will be via email. CDG members will be asked to review the chapter draft and provide feedback where appropriate.</p>

## Person specification

	Essential Criteria
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Clinical experience in the delivery of anaesthesia for the relevant subspeciality</li> <li>• Credible level of experience of expert committee work or standards setting work in the clinical setting (e.g. ACSA)</li> <li>• Clear commitment to the relevant clinical subspecialty as demonstrated by :               <ol style="list-style-type: none"> <li>a) Completion of teaching and educational activities</li> <li>b) Presentations to specialist societies</li> <li>c) Leading and completion of relevant QI projects</li> <li>d) Participation in managerial and organisational development.</li> </ol> </li> </ul>
<b>Skills</b>	Excellent verbal and written communication skills
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>• Anaesthetists in Training will have successfully completed the FRCA examination</li> <li>• Have a detailed knowledge of anaesthesia for the relevant subspeciality.</li> </ul>
<b>Other</b>	Clear reasoning for any suggestions made during the chapter development process.