

How to access the online web tool

1. To access the web tool enter the following web address:

https://snap2.snapresearch.org.uk

2. You will see the welcome page below, to enter the site click on 'Login'.

A CONTRACTOR OF THE REAL OF	and the second se	
A https://snap2.snapresearch.org.uk/pages/home	P + ≜ C A Homepage ×	n 🛧 🛱
🎽 🕶 🔝 👻 📾 💌 Page 🕶 Safety 🕶 Tools 🕶 🚱 🖛 🔊 🕅		
₩ S	NAP-2 National stratestices Project Health Services Research Centry	
Home	Login	
SNA Welcome SNAP-2 i maraged Outcome SNAP-2: also aims		
© Net Solving 2	Dischimer Cookie policy Powered by CaseCapture	

3. You will be taken to the Terms of Agreement page. Please read through and click on 'I accept to continue.

1. 4 T 2 8	
A https://snap2.snapresearch.org.uk/account/Login	P - 🗟 C 👗 Terms and Conditions 🗙
🛅 🔹 🖾 📼 🚔 🔹 Page 🔹 Safety 👻 Tools 🕶 🔞 🕶	2 K K K K K K K K K K K K K K K K K K K
	Home Login
	Chemical Conference on the second balance

4. To login please enter your User name and Password.

	/
: h.org.uk /account/Login	P - i i C A snap2.mapreparth org.uk ×
Safety 🕶 Tools 🕶 🔞 🕈 👰	
SPIRIT Nat	AP-2 Incode Areasthesia Project
Home	Longin
Login	
Please er Usernan Passwor	
Mandaharaha	Login your password? <u>click here</u>
Forgot your u Email: snap2	user name? Please contact SNAP2 Team:
© Net Solving 2016	Daclamar Costs poly Powerd by GaseGapture

Accessing the Data Entry and Management Screens

- 5. When you login you will be taken to the home screen. From the main menu you can select to enter data into the various SNAP-2 elements:
 - a. Patients: Enter data for the Main EpiCCS study
 - b. Occupancy: Enter data for the Critical Care Occupancy
 - c. Cancellations: Enter data for the number of operations cancelled
 - d. Perceptions: Enter data for the Clinician Perceptions

A https://snap2.snapresearch.org.uk/pages/lo B Cascade HR NELA - Home NELA - Test		× _	0 0 0 0 • "
🙀 😰 Cascade HR 🧱 NELA - Home 🔤 NELA - Test		User: flourtie Logout	
	Hame Patients Occupancy Cancellations Perceptions	My profile	
	SNAPS Water to the Mark State and Yoans Mark State And	NNA-HSRC) in conjunction with the UCLUCLEH Surgical are referral add admission after ingestion taugery in the UK. It investions to reduce outprogram from Staffic he study, veloatin. <u>The University and The Conjunction Staffic 2005</u> fease create a new record for each Critical Care Unit in your	
	d de folong Hild Statisser Gotta poly.	Proceed by Constrainer	

6. Patients: Enter data for the Main EpiCCS study

Click on 'Patients' to access the Patient record management screen. You will see the name of your hospital and a list of all the records entered at your hospital site. From this screen you can add a new record by clicking 'Add record' or edit incomplete record.



You will also be able to see how advanced a record is to being complete by looking at the colours on the right hand side.

Each rectangle represents a different section. Each colour represents the current state:

Green – Complete

Orange – Incomplete

Red – Errors

Blue – Not Saved

7. When you click on 'Add record' you will be taken to the data entry screen below and you can begin entering data. The 'Patient' study is divided into 7 sections. To move through the data entry form click on the sections tabs.

and the West	_			-	Trans Barrier State
tients/S01		0 - م	A Patient S01		thing have
N N		/			
Patient Once the record is still be able to view at snap2@rcoa.ac.ul	it. If you need to un	ed you can lock f. Once the ock the record for any furthe	e record is locked you will be ur r changes please contact SNAP;	nable to edit the rec 2 Team on 020 7092	ord further but will 2 1500 or by e-mail
Site: Test hospital.	case id: 381	•	Comp	lete Incomplete	Errors Not saved
1. Demographics	2. Procedure details	Preassessment and Immedi	4. 5. ate Postop Day 7 Follow up atails	6. Day 60 Follow Up	7. Quality of recovery
Demograph	ics				
1.1. Hospital I	d / patient label				?
1.2. Patient su	imame				?
1.3. Patient fir	rst name				2
1.4. Date of b	irth	DD/MM/YYYY			?
1.5. Gender		○ Male ○ Fe	male		?
1.6. Postcode			Not known		?
	I / HSC number				?
1.8. Ethnicity		 White (Eng White (Irish 	lish/Welsh/Scottish/Northern Ir	ish/British)	?
			y or Irish Traveller)		
			other White background)		
		O Black (Afric			
		O Black (Caril	bbean)		
			other Black/African/Caribbean	background)	
			te and Black Caribbean)		
			te and Black African)		Save
		O Mixed (Whi	te and Asian) other Mixed/multiple ethnic ba	ckaround)	<u>è</u>
		O Mixed (Any O Asian (India		ckground)	
		O Asian (Paki			-
		O Asian (Ban			
		O Asian (Chin			1
		O Asian (Any	other Asian background)		1
		O Other (Arab	p)		

As you enter data you can save the form by pressing the 'Save' button at the side of the form.

If all the data in that section is complete and saved the tab will turn green.

-	And a loss of		_			- W	Dates ing Section 1
inap2_patie	ents/S01		_	A Patient	S01 >	-	
• 🛛 • 🔉	I N site: rest nospital. c	ase III			Com	lata Tananalata I	Farran Makarund
					Comp	nete Incomplete	Errors Not saved
	1. Demographics	2. Procedure details	3. Preassessment and Intraoperative details	4. Immediate Postop Details	5. Day 7 Follow up	6. Day 60 Follow Up	7. Quality of recovery
	Demograph	ics					
	1.1. Hospital I	d / patient label	123				?
	1.2. Patient su	rname	Test				?
	1.3. Patient fir	st name	Case				?
	1.4. Date of bi	rth	09/0	1/1968			?
	1.5. Gender		Ma	ale O Female			?
	1.6. Postcode		CR8	5RT Not k	nown		?
	1.7. NHS / CH	I / HSC number	436 4	156 5563			?
	1.8. Ethnicity		• wi	hite (English/Welsh/	Scottish/Northern Ir	ish/British)	

If you need to return to the Patient record management screen at any time just click on exit (or save, then exit).

8. Once all the tabs have turned green you are able to lock your data. Click on the 'Lock record' button, this will lock your data and mean that you can view but no longer charge the data.

	TA D	0					User: ilourtie
SI SI	JAP-	-2 NI	AA HS				User: Jourde
ze - C - Spring	National Ane	testricsia Project	needed arrives nes	earch centre		-	
^							
			/				
Patie	ent						
Once the	record is	complete and sav	ed you can lock it.	Once the record is	ocked you will be un	hable to edit the rec	ord further but will
at snap2@	rcoa.ac.ul	g you need to un	lock the record for a	ny further changes p	lease contact SNAP	2 Team on 020 7092	1500 of by e-mail
Lock reco	rd						
Site: Test	hospital. d	ase id: 381			Comp	lete Incomplete	Errors Not saved
		2.	3.	4.	5.	6.	7.
Demog			Preassessment and Intraoperative details		Day 7 Follow up		Quality of recovery
Day	50 post	t-operative fol	low up				
6.1.	Did the p surgery?	atient have a planne	d ICU/HDU/PACU/O	R admission on the	day of Ores C	No	?
		atient have an unpla	nned ICU/HDU/PAC	J/OIR admission on	the 🛛 Yes 🖲	No	?
6.2.	day of su						_
	day of su	rgery? atient have an unpla	nned postoperative	ICU/HDU admission	after 💿 Yes 🔾) No	2

9. Occupancy: Enter data for the Critical Care Occupancy

Click on Occupancy to access the Occupancy record management screen. You will see the name of your hospital and a list of all the records entered at your hospital site. From this screen you can add new record by clicking 'Add record' or edit incomplete record.

The 'Occupancy' study is made up of 1 section. Once the Tab turns green you can lock the data by clicking on the 'Lock record' button.

g.uk/Audit/snap2_occupancy/8I	P ~ 台 C A occupancy BI	×
▪ Tools ▼ 🕢 ▼ 🔊		
	HSRC Health Services Research Centre	User: jlourtie
Occupancy		
		you will be unable to edit the record further but will contact SNAP2 Team on 020 7092 1500 or by e-mail
Lock record		
Site: Test hospital. critical care unit id: 13		Complete Incomplete Errors Not saved
	CCU	
Critical Care Unit		

10. Cancellations: Enter data for the number of operations cancelled

Click on 'Cancellations' to access the Cancellations survey. You will see the name of your hospital and a list of questions to be answered.

IN this section enter data for the number of operations cancelled and reasons behind cancellations on each day of the study. *Only Principal Investigators should be entering data into this tab.*

	H S R C Rath Services Research Centre	User: jlourtie
★		
Cancellations		
	can lock it. Once the record is locked you will be unable record for any further changes please contact SNAP2 Tea	
Site: Test hospital.	Complete	Incomplete Errors Not saved
	Cancellations	
Tuesday		
1.1.1. Date	21/02/20	117
1.1.2. Number of cancellations (total)	5	
1.1.3. Number of cancellations in cancer re	elated surgery 2	
1.1.4. Number of cancellations of patients	previously cancelled 2	

11. Perceptions: Enter data for the Clinician Perceptions

Click on 'Perceptions' to access the Clinical Perceptions record management screen. You will see the name of your hospital and a list of all the records entered at your hospital site. From this screen you can add new record by clicking 'Add record' or edit incomplete record.

The 'Occupancy' study is made up of 3 sections. Once all the Tabs turn green you can lock the data by clicking on the 'Lock record' button.

org.uk/Audit/snap2_perceptions/S03 'ety ≠ Tools ≠ @ ≠ № ₪	P - A perception \$03	×
Sprint Kational Anaesthesia Project	HAA HSRC Hallb Services Research Centry	User: jlourtie
≜		
Clinician Percepti Once the record is complete and s still be able to view it. If you need to u at <u>snap2@rcco.ac.uk</u>	ions awed you can lock it. Once the record is locked you will be unlock the record for any further changes please contact SN	unable to edit the record further but will AP2 Team on 020 7092 1500 or by e-mail
Once the record is complete and si still be able to view it. If you need to u	caved you can lock it. Once the record is locked you will be unlock the record for any further changes please contact SN	unable to edit the record further but will AP2 Team on 020 7092 1500 or by e-mail mplete Incomplete Errors Not saved

12. On the main menu you can also access your profile by clicking on 'My Profile' button.

Here you can update your details like, Title, Name, email address. You can also see which Hospital site you have access to.



You can also change or update your password by clicking on 'Manage Password'.

The SNAP-2 Helpdesk: E-mail: snap2@rcoa.ac.uk





