**Overview**Abstracts are invited for posters, for display at the annual RCoA College Tutors’ Webinar, to be held on 10 and 11 June 2021. Abstracts should describe work performed that develops, delivers or evaluates the provision of anaesthesia, intensive care or pain medicine training in the UK.

If selected, you will be asked to produce a digital poster for the meeting; the final decision on posters rests with the judging panel of Lead Tutors, Lead Regional Advisers and Chair of the Training Committee. Candidates will be notified by Friday 21 May 2021. If you are invited to produce a poster, this will be in digital format. The judges will select three authors abstracts, to present their poster in person at the webinar. Closing date for abstracts is Sunday 16 May 2021.

**Topic**

Developing, delivering or evaluating the provision of anaesthesia, intensive care or pain medicine training in the UK.

**Eligibility**

The competition is open to medical students, foundation, and anaesthetists in training

**Prize**

* 1st prize: £500
* 2nd prize £250
* 3rd Prize £125

All will receive a certificate and their abstract published in the College Bulletin

**How to enter**

* Submit a copy of your abstract, as an attachment to [kmorris@rcoa.ac.uk](mailto:kmorris@rcoa.ac.uk) along with a signed copy of the form below
* Please ensure you follow the abstract preparation guidelines on page 2, as failure to do so could result in your entry being disqualified from the competition.

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (print name) certify that the research submitted has not been previously presented at a major

meeting or published.

I confirm that all the authors listed support the submission of this abstract to the RCoA College Tutors Meeting.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note: signatures/electronic signatures are preferred; however typed names in the signature field will be accepted as certification of this statement.

**What happens next?**

* The closing date for entries will be midnight on the 16 May 2021
* A panel of RCoA judges will assess every abstract that is submitted. Authors will be notified on the week of 21 May if they have been invited to display their poster at the College tutors webinar
* If you are invited to produce a poster, this will be in digital format and you will not need to attend the webinar
* The 3 highest scoring authors will be invited to give a 7 minute poster presentation of their work at the College Tutors webinar
* Please follow the poster preparation guidelines on page 3, failure to follow the guidelines could result in disqualification from the competition

**Key information**

* Please note that only one author will be invited to present, though it is understood that other individuals may have contributed towards the poster content
* Previously published work or work that has already been presented at a national meeting will not be considered for presentation. Work that has been presented at hospital, school, or regional meetings will be considered
* Those invited to produce a poster will not need to attend the webinar

**Abstract Preparation Guidelines**

All abstracts submitted must follow these guidelines

**Abstract format**

* Single A4 sheet
* Plain text, rich text or Microsoft Word
* 12 point font
* Times New Roman font
* 2.5cm margins
* Single line spacing
* A blank line separating paragraphs
* One table or figure is permitted, these should be incorporated into the document and the text should be reduced accordingly to accommodate these within the A4 page allowance

*Note: Images/figures may be embedded within MS Word documents or may be sent separately as .jpg or .gif files*

**Abstracts must include**

* Abstract title
* All authors’ initials, last names and place where work was carried out
* The text of the abstract should not contain headings, but should follow a general progression through background, methods, results and conclusion
* If a figure or picture or table is used; caption (same font guidelines as above apply)
* A maximum of 5 References; listed and cited as specified by the British Journal of Anaesthesia
* Acknowledgement of sources of funding
* The following statement (if applicable and true): “This study received ethics committee approval or was conducted under the Animal (Scientific Procedures) Act (1986) (include licence numbers) or equivalent.”

**Poster Preparation Guidelines**

Authors selected to display a poster at the event must present their research in greater detail than in the abstract and should not simply reproduce the text contained in the abstract. There is no limit on figures/pictures/tables in the poster.

**Poster format**

* Digital format

**Posters must include**

* References; listed and cited as specified by the British Journal of Anaesthesia
* A caption if a figure or picture or table is used
* Acknowledgement of sources of funding
* The following statement (if applicable and true): “This study received ethics committee approval or was conducted under the Animal (Scientific Procedures) Act (1986) (include licence numbers) or equivalent.”
* A content structure that progresses through: title, authors, institution, methods, results, conclusion, acknowledgements and references

**Other information**

* Authors will need to send digital posters to the College by 4 June 2021.